

ON-LINE BIDDING INSTRUCTIONS

Bidding will be available virtually via cell phone, computer, tablet, or other handheld devices. **There is no buyer premium charged to buyers who use the online auction platform.**

Pre-registration:

1. Buyers can pre-register by visiting our website: www.coshocountyfair.org/auction.html. This will direct to you the site utilized to register buyers. Buyers can begin to register starting on October 1st.
 - Click "Sign In" on the top right corner
 - Select I am a..."Buyer"
 - Click the box "I am a new buyer or not listed above"
 - Click "register"
 - Complete the form, all fields with an asterisk are required. Make sure the mobile number is capable of receiving text messages.
 - Click Continue.
 - You should then receive a "registration complete" page with confirmation of your submitted buyer information.
- If you do not have a cell phone or have technical issues, please feel free to call 740-622-2265. Someone will be available to help you

Auction Open for Bids & Add- Ons:

1. Visit our website at www.coshocountyfair.org/auction.html to access the auction site.
2. The auction will open for browsing, add-ons, and pre-bidding on Tuesday, October 6th 5:30pm.
3. Log in to make a bid on a lot.
 - Select Log In at the top right corner of the screen.
 - Search for your name in the drop-down list.
 - Select Request Code to receive a 4-digit security code via text.
 - Enter that code in the box below your name.
4. Not yet registered? Click Register New Buyer, and complete the form. A text message will be sent to you with a unique 4-digit code. Enter that code to gain access into the auction site. This password/code is your bidding password for the auction and will be used throughout the auction.
 - Each item will have a minimum starting bid as well as minimum bid increments.
 - You also have the ability to place a maximum bid, and let the system bid up to the amount for you as others place bids.
5. Placing a split bid? Check the split bid checkbox when placing your bid. If you win, fair management will contact you upon winning the bid to obtain split details.
6. You will receive a text message if an item you bid on has been outbid.

Auction Process:

1. All lots will remain open for pre-bidding and add-ons until the live auction bidding begins on Thursday, October 8th 5:30pm.
2. Online bidding will continue simultaneously with a live auctioneer on Thursday, October 8th, 5:30pm. Bidders are highly encouraged to keep an eye on any lots they are interested in buying during the live bidding portion. If an online bidder is outbid, they will receive a text notification informing them of such.
3. Add-ons will remain open throughout the auction and until Thursday October 15th at 7:00PM
4. The lots/items will be sold in correlation with the sale order. A sale bill will be available on the fair website at www.coshocountyfair.org/auction.html
5. A live stream of the auction will be available via the auction website for anyone to watch.

Auction Closing:

1. Bids will begin to close on Thursday, October 8th as the items are announced as "SOLD" at the live auction.

- Note: item closing times could vary from the actual posted times, based on when they are declared as "SOLD" in the live auction.

Winning Buyer:

CONGRATULATIONS! You have won the lot(s). Invoices will be mailed to the address submitted on file starting Monday, October 19th. Instructions on making payments will be included on your invoice but can be mailed back as a check or payment can be dropped off at Peoples Bank in Coshocton.

TERMS AND CONDITIONS

- You must have a Buyer's Number to purchase.
- All purchases must be paid in full by 30 days after the invoice is created.
- Checks payable to: Coshocton County Junior Fair Auction.
- We extend a special **Thank You** to the auctioneers for their services at this sale.